

Yearly Status Report - 2017-2018

Part A						
Data of the Institution	Data of the Institution					
1. Name of the Institution	GOVERNMENT NIRANJAN KESHARWANI COLLEGE, KOTA, DIST. BILASPUR					
Name of the head of the Institution	Dr. Sandhya Tiwari					
Designation	Principal					
Does the Institution function from own campus	Yes					
Phone no/Alternate Phone no.	07753253210					
Mobile no.	9424147102					
Registered Email	gnkckota@gmail.com					
Alternate Email	sapanapawar22@gmail.com					
Address	Government Niranjan Kesharwani College Kota, District Bilaspur					
City/Town	Kota					
State/UT	Chhattisgarh					
Pincode	495113					

2.	Institutional Sta	tus					
Af	filiated / Constitue	ent		Affiliated			
Ту	/pe of Institution			Co-education			
Lo	ocation			Rural			
Fi	nancial Status			state			
N	ame of the IQAC o	co-ordinator/Directo)r	Shri B. K. T	ripathi		
Pl	none no/Alternate	Phone no.		07753253210			
М	obile no.			9424261735			
R	egistered Email			gnkckota@gma	il.com		
AI	ternate Email			sapanapawar2	2@gmail.com		
3.	Website Addres	S		I			
W	eb-link of the AQA	AR: (Previous Acad	emic Year)	<u>https://gnkckota.ac.in/Uploads/AQAR</u> 202016-17_2021295112546.pdf			
	Whether Acade e year	mic Calendar pre	pared during	Yes <u>https://qnkckota.ac.in/Uploads/Academic</u> <u>%20Calender%202017-18_20202710053559.pd</u> <u>f</u>			
	yes,whether it is u eblink :	ploaded in the insti	tutional website:				
5.	Accrediation De	etails					
	Cycle	Grade	CGPA	Year of	Vali	dity	
				Accrediation	Period From	Period To	
	3	В	2.55	2015	15-Nov-2015	14-Nov-2020	
6.	Date of Establis	hment of IQAC		10-Jul-2014			
7.	Internal Quality	Assurance Syste	•m	·			
		Quality initiativo	s by IOAC during t	he vear for promotin	a quality culture		
			s by lanc during t	he year for promoting quality culture Duration Number of participants/ beneficiaries			

One day workshop on students career guidance	16-Jan-2018 01	73
Sports Training Programme for State Level Compeitition	20-Nov-2017 05	16
Laboratory Automation	12-Sep-2017 30	215
Digital Literacy & ICT Orientation Programme for the Staff and Students	24-Aug-2017 04	58
Environmental and Sustainable Development Programme	26-Jul-2017 195	114
Health and Hygiene Programme	21-Jun-2017 185	117
Awareness Program for Gender Eqality	16-Aug-2017 01	72
Student Orientation Programme	18-Aug-2017 01	394
	<u>View File</u>	

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Departmen t/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt. Niranjan Kesharwani College Kota	Sports Ground Maintenance	State Government	2017 35	100000
Sports Department	Sports Equipments	State Government	2017 30	70000
Science Department	Laboratory Equipments	State Government	2017 30	60000
Lecture Room and Departments	Lecture Room and Departments	State Government	2017 30	201908
Library	B P L Book Bank	State Government	2017 25	38000
Library	ST/SC Free Book Scheme	State Government	2017 25	108830
Library	Books (All Students)	State Government	2017 20	150000
Govt. Niranjan Kesharwani College Kota	Water Filter Repairing	Jan Bhagidari Samiti	2017 02	15400
Govt. Niranjan Kesharwani College Kota	Water Pipeline Extension	Jan Bhagidari Samiti	2017 10	71188
Govt. Niranjan	Water Pipeline	Jan Bhagidari	2018	119200

Kesharwani College Kota	Extension	Sami	ti	45	
		<u>View</u>	<u>File</u>		
9. Whether composition NAAC guidelines:	on of IQAC as per lat	test	Yes		
Upload latest notification	n of formation of IQAC		<u>View</u>	File	
10. Number of IQAC r year :	meetings held during	g the	2		
The minutes of IQAC m decisions have been upl website			Yes		
Upload the minutes of n	neeting and action take	en report	<u>View</u>	File	
11. Whether IQAC rec the funding agency to during the year?	-	-	No		

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1 Procurement of laboratory equipment for the laboratories for the upgradation of the facilities for the students 2 Special Coaching sessions were organized for the promising players in Khokho, Kabaddi and Cricket 3 Establishment of a Medical Unit in the college under the aegis of the Red Cross Society of the college for the physical and mental well being of the students and the staff of the college. 4 Procurement of furnitures for the students to accommodate the growing number of students 5 Books purchased for the upgradation of the library for the students of the college.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes				
To organize programs for the physical and mental health of the students as well as the staff of the college.	The physical and mental health of the stakeholders including students and the staff of the college is an essential area so a series of dedicated lectures was organized on topics like nutrition, drug addiction and mental health by trained professionals under the aegis of Red Cross Society of the college.				
Special coaching facilities are to be provided to the promising students of the college in various disciplines	Special coaching sessions were organized for the students in volleyball, Kabaddi, Cricket, Kho-kho,				

	Archery and athletics which yielded rich dividends as many students from the college represented the state and national teams in the above mentioned disciplines.
Awareness Program for Gender Equality	Lecture on "Beti Bachao and Beti Padao" was organized and the girl students were encouraged to open "Sukanya Samridhi" accounts.
To upgrade the college library keeping in view the requirements of the students in the college	Special enrichment drive for the upgradation of the library has been initiated keeping in view the requirements of the students in the college.
To make the learning and teaching process more ICT oriented.	As per the ICT drive initiated in the college last academic session the students and teachers of the college are using ICT-based studies and teaching, so that the changes and innovations under the Higher Education Department in the changing times keep the students and faculty updated.
To initiate a laboratory enrichment and up gradation drive	The procurement of laboratory equipment has been given top priority to upgrade
	the laboratories of the college .
View	the laboratories of the college . v File
4. Whether AQAR was placed before statutory body ?	
4. Whether AQAR was placed before statutory	v File
4. Whether AQAR was placed before statutory body ? 5. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to	v File No
 4. Whether AQAR was placed before statutory body ? 5. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? 6. Whether institutional data submitted to 	v File No No
4. Whether AQAR was placed before statutory oody ? 5. Whether NAAC/or any other accredited oody(s) visited IQAC or interacted with it to assess the functioning ? 6. Whether institutional data submitted to AISHE:	v File No No Yes
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notice board, departmental notice board. 4. Using whatsapp group of faculty members, research student groups, PG students group. 5. Through meetings of staff council, student induction program and additional meetings as per required. 6. Submitting the data on AISHE portal. Description: The Institution has well organized management information system under which the IQAC plans the various activities for better performance in academics and for overall development of the institution. The activities planned are then implemented by the various committees concern to achieve the planned goal. After implementation the achievement and problems in the form of feedback is placed before the staff council and other constitutional bodies. The bodies discuss the problems and outcomes thoroughly and recommend its suggestion for better planning in next session. Information of various activities is given to the students by Notice Boards, Website and also by sending Group SMS. Information to teaching and non teaching staff is provided through Email and Whatsapp group. Not just for teaching and nonteaching staff but also information to students are circulated through whatsapp group, for each class there are separate whatsapp group to give important message. Mass messages are sent to the students for various activities like notifications, various schedules. Whatsapp group are the most convenient way of conveying message not just to staff but also to students in real time basis.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our college is affiliated to the Bilaspur University, Bilaspur Chhattisgarh. We follow the curriculum prescribed by the university. We have to abide by the Academic Calendar provided by the department of higher education. The curriculum provided by the university serves as a framework for teaching and learning in the college The curriculum is a learning-centered one rather than being a content driven one which places learning at the forefront of all curricular development activities. Although the programmes and courses are designed at the state level but our teachers have their say as members of

boards of studies. The Heads of all the departments prepare their own departmental schedules and guidelines. The IQAC helps in strategizing the best methods to successfully implement the curriculum. Effective delivery of the curriculum is ensured by the active implementation of the time plan. At the very beginning of the academic session orientation programme is organized for the students of first year of all the discipline to drive home the desired aims and objectives of different courses and programmes. Aspects of holistic learning are brought into early undergraduate years, Different faculties devise and methodise approaches to address the academic requirements of the students.While designing the lesson plan there is a focus on the relevance of the academic outcome and the requirements of students in the context of professional practice. Students are also encouraged to develop their persona and become a best product excelling in qualities ensuring employability. Senior students become excellent mentors and with their supervision the juniors learn the fundamentals of the learning process of the higher education institutions that contributes to the development and delivery of learning in a meaningful, holistic manner. Yearly lecture planning is a complex process where faculty defines intended learning outcomes, assessments, content and pedagogic requirements necessary for student success across an entire curriculum. The faculty members are encouraged to prepare an active plan for their classroom teachings for the whole academic session before the academic year commences. The HODs are directed to make sure of the same. The preparation of such a plan helps with equal and effective distribution of lectures engaging all the faculty members actively in the teaching process. This helps in keeping the clarity of distribution of curriculum and timely completion of the course well before the start of the final examination at the end of the curriculum year. All the student members are encouraged to attend the seminars presented by the fellow student members to brush up their knowledge of the topics and to add the individual insights for enhancement of theoretical as well as the practical knowledge of the topics covered. The projects, if any, are allotted after careful consideration of their qualifications, subject specializations,

1.1.2 - Certificate/ E	Diploma Courses int	roduced during the	academic year		
Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NA	NA	Nil	0	NA	NA
1.2 – Academic Fle	exibility				
1.2.1 – New program	nmes/courses intro	duced during the ac	cademic year		
Programm	ie/Course	Programme S	pecialization	Dates of Introduction	
1	MA	English I	Literature	06/09/2017	
		View	<u>File</u>		
1.2.2 – Programmes affiliated Colleges (if		•	· · ·	e course system imple	emented at the
Name of program		Programme S	pecialization	Date of impler CBCS/Elective 0	
CBO			pecialization	CBCS/Elective C	
CBO	CS ill	1	NA	CBCS/Elective C	Course System
CB(CS ill	1	NA Introduced during	CBCS/Elective C	Course System

experience and performance.

Value Added	Courses	Date of Int	troduction	Nu	Students Enrolled	
NA		N	i11			Nill
		<u>View</u>	<u>v File</u>	•		
3.2 – Field Projects /	Internships under	taken during the	year			
Project/Program	nme Title	Programme Specialization		on No. of students enroll Projects / Intern		
Nil	1]	NA			Nill
		View	<u>v File</u>	•		
4 – Feedback Syste	em					
4.1 – Whether struct	ured feedback rec	eived from all the	stakeholder	S		
Students					Yes	
eachers					Yes	
Employers					No	
Alumni					Yes	
Parents					Yes	
Feedback Obtained The college has the stakeholder	s like studer	nts, teachers	s, parent	s and alum	feedb	edback forms
Feedback Obtained The college has the stakeholder are available h feedback with t host significant the college. The obtained from h analysis are the finalize the du of the feedback received negation anancement of sustained effor	s like studen oth online an he college. H at indicators he college the oth online an hen brought be he course of a received by the college. the college.	hts, teachers nd offline for Feedback from of the impro- en analyses t nd offline me action for a the college. Heedback are t These areas ated to impro-	s, parent or anyone the con ovement o the feedb eans. The AC. The m particul Areas i the main are take ove upon	to obtain s and alum who wishe cerning st f the acad ack from v outcomes embers of ar academi n which th focus of t n as chall the shorto	a feedb mi. Fe es to s cakehol lemic e various of the the IQ c year le coll che qua enges	pack from all edback forms share his/ her ders are the environment of stakeholders feedback AC discuss and on the basis ege has lity and careful as
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Feedback Obtained The college has the stakeholder are available h feedback with t nost significant the college. The obtained from h analysis are the finalize the du of the feedback received negati sustained effor RITERION II - TE	s like studen oth online and he college. He it indicators the college the oth online and the course of a received by the college. Tts are initian ACHING-LEAR hent and Profile	hts, teachers nd offline for Feedback from of the impro- en analyses t nd offline me action for a the college. Heedback are t These areas ated to impro-	s, parent or anyone the con ovement o the feedb eans. The AC. The m particul Areas i the main are take ove upon	to obtain s and alum who wishe cerning st f the acad ack from v outcomes embers of ar academi n which th focus of t n as chall the shorto	a feedb mi. Fe es to s cakehol lemic e various of the the IQ c year le coll che qua enges	pack from all edback forms share his/ her ders are the environment of stakeholders feedback AC discuss and on the basis ege has lity and careful as
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eedback Obtained The college has the stakeholder are available h deedback with the ost significant the college. The obtained from h denalysis are the dinalize the du of the feedback deceived negation sustained effor RITERION II - TE	s like studen oth online and he college. He it indicators the college the oth online and the course of a received by the college. Tts are initian ACHING-LEAR hent and Profile	hts, teachers nd offline for Seedback from of the impro- en analyses to nd offline me efore the IQA action for a the college. eedback are to These areas ated to impro- RNING AND EV	s, parent or anyone in the con ovement o the feedb eans. The AC. The m particul Areas i the main are take ove upon ALUATIO	to obtain s and alum who wishe cerning st f the acad ack from v outcomes embers of ar academi n which th focus of t n as chall the shorto N	of eceived	back from all edback forms share his/ her ders are the environment of stakeholders efeedback PAC discuss and on the basis ege has lity and careful and s.
Feedback Obtained The college has the stakeholder are available h feedback with the obtained from h analysis are the finalize the due of the feedback received negation sustained effor RITERION II - TE I - Student Enrolm 1.1 - Demand Ratio Name of the Programme BA	s like studen oth online an he college. H it indicators he college the oth online an hen brought be the course of a received by the college. the college. ACHING-LEAR ACHING-LEAR hent and Profile during the year	nts, teachers nd offline for Feedback from of the impro- en analyses to ad offline me efore the IQF action for a the college. eedback are to These areas ated to impro- RNING AND EV	of seats able	to obtain s and alum who wishe cerning st f the acad ack from v outcomes embers of ar academi n which th focus of t n as chall the shorto N	of eceived	ack from all edback forms share his/ her ders are the environment of stakeholders efeedback AC discuss and on the basis ege has lity and careful and s. Students Enrolled 230
eedback Obtained the college has the stakeholder are available b eedback with the best significant the college. The the college. The college. The the college. The college. The the college. The college. The college. The the college. The	s like studen oth online an he college. H it indicators he college the oth online an hen brought be the course of a received by the college. the college. ACHING-LEAR ACHING-LEAR hent and Profile during the year	nts, teachers nd offline for Feedback from of the impro- en analyses to ad offline me efore the IQF action for a the college. eedback are to These areas ated to impro- RNING AND EV	of seats able 230	to obtain s and alum who wishe cerning st f the acad ack from v outcomes embers of ar academi n which th focus of t n as chall the shortco N Number Application re 526 495	of eceived	ack from all edback forms thare his/ her ders are the environment of stakeholders feedback AC discuss and on the basis ege has lity and careful at s. Students Enrolled 230 90
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Programme BA BSc	s like studen oth online an he college. H it indicators he college the oth online an hen brought be the course of a received by the college. the college. ACHING-LEAR ACHING-LEAR hent and Profile during the year	nts, teachers nd offline for Feedback from of the impro- en analyses to ad offline me efore the IQF action for a the college. eedback are to These areas ated to impro- RNING AND EV	of seats able 230	to obtain s and alum who wishe cerning st f the acad ack from v outcomes embers of ar academi n which th focus of t n as chall the shorto N Number Application re 526 495	of eceived	ack from all edback forms thare his/ her ders are the environment of stakeholders feedback AC discuss and on the basis ege has lity and careful at s. Students Enrolled 230 90

	Science	e							
MA	Econom	ics	20		23			6	
MA	Sociol	ogy		20		74		19	
MA	Engli: Literatu			20		3		2	
	ł		View	<u>v File</u>					
2.2 – Catering to S	tudent Diversity								
2.2.1 – Student - Fu	Il time teacher ratio	o (currer	nt year data)					
Year	Number of students enrolled in the institution (UG)	studen [:] in the	mber of ts enrolled institution (PG) Number of fulltime teachers available in the institution teaching only UG courses		Number of fulltime teachers available in the institution teaching only PG courses		Number of teachers teaching both UG and PG courses		
2017	1098		96	15	5	6		15	
2.3 – Teaching - Le 2.3.1 – Percentage of earning resources et Number of	of teachers using l	ita)	ffective tead	ching with L		-		tems (LMS), E-	
Teachers on Roll	teachers using ICT (LMS, e- Resources)	res	ources ailable	enable Classroo	ed	Numberof smart classrooms		techniques used	
15	5		3	1		Nill		5	
	<u>View</u>	/ File	of ICT	Tools and	d reso	<u>ources</u>			
	<u>View Fil</u>	<u>e of</u> :	E-resour	ces and	techni	lques used			
2.3.2 – Students me	ntoring system ava	ailable ir	n the institut	tion? Give d	etails. (maximum 500) wor	ds)	
done keeping in academic, socia internal tests/c performance of students of our co	ne core of every ac view the overall im al, cultural and spo class tests/surprise the students. Teac ollege get excellen social, cultural and their wa	nprovem rts relate tests, a chers ma t guidan moral v	ent of the p ed activities Ittendance r aintain intera ice in the sp alues amor	ersona of th . The respe records, sen action with s ports activitio	ne stude ctive de ninars e students es. Colle dents. P	ent. Equal em partments ma tc related to t s through indi ege NSS, Re arents are re	phasi aintair he re vidual d Cros	s is given to the n the records of viewing of the I meetings. The ss Units lead the	
Number of studen institu		Nu	mber of full	time teache	ers	Mente	or : M	entee Ratio	
11	94			15			1	:80	
2.4 – Teacher Profi	ile and Quality								
2.4.1 – Number of full time teachers appointed during the year									
No. of sanctioned positions	No. of filled po	sitions	Vacant p	oositions		ns filled durin current year	g N	lo. of faculty with Ph.D	
19	15			4		Nill		4	
2.4.2 – Honours and International level fro	-	•	•			ognition, fellow	vship	s at State, Nationa	
Year of Awar			e teachers rds from	Des	signatio			e of the award, hip, received from	

		vel, national level, ernational level			Govern	ment or recognized bodies
Nill		NA		Nill		NA
		Vie	<u>w File</u>			
2.5 – Evaluation Pro	ocess and Refo	orms				
2.5.1 – Number of da the year	ys from the date	of semester-end/ y	ear- end exa	mination till th	ne declaratio	on of results during
Programme Name	Programme	mme Code Semester/ year Last date of the la semester-end/ ye end examinatio		d/ year- re	ate of declaration of esults of semester- end/ year- end examination	
Nill	NA		NA	Nil	.1	Nill
		Vie	w File			
2.5.2 – Reforms initia	ited on Continuo	us Internal Evaluati	on(CIE) syst	em at the inst	itutional leve	el (250 words)
2.5.3 – Academic cal words)	endar prepared a	regular class and adhered for con ed to the Bils sity is strict	nduct of Exar	mination and o	other related	l matters (250 the pattern
	and end of	the classes f holi	or each e days.			
2.6 – Student Perfo 2.6.1 – Program outo institution are stated a	omes, program s	specific outcomes a	ind course ou			offered by the
https://gnkcl	<u>kota.ac.in/U</u>	ploads/Result	20Analys	<u>is%202017-</u>	18_20210	<u>56123236.pdf</u>
2.6.2 - Pass percent	age of students					
Programme Code	Programme Name	Programme Specialization	Numbe studer appeared final ye examina	nts stude in the in ear exa	umber of ents passed final year amination	Pass Percentage
NA	Nill	NA	Nil	11	Nill	00
		Vie	w File			
2.7 – Student Satis	action Survey					
2.7.1 – Student Satis questionnaire) (result				ormance (Inst	itution may	design the
<u>https://gnk</u>	ckota.ac.in/		nt%20Sati 444.docx	.sfaction%	20Survey	<u>\$202017-18_202</u>
CRITERION III – R	ESEARCH, IN	INOVATIONS A		SION		

3.1 – Resource Mobilization for Research

Nature of the Project	t Dura	ation		he funding ency		l grant /	Amount received during the year	
Nill		00		NA		0	0	
			View	<u>w File</u>				
2 – Innovation Eco	osystem							
.2.1 – Workshops/Se actices during the ye		lucted on Ir	ntellectual P	roperty Righ	nts (IPR) a	nd Industry-Aca	demia Innovative	
Title of worksho	p/seminar		Name of	the Dept.		Da	ate	
NA			N	ĨA				
.2.2 – Awards for Inr	ovation won	by Institutio	on/Teachers	Research	scholars/St	tudents during th	ne year	
Title of the innovation	Name of	Awardee	Awarding	g Agency	Date o	of award	Category	
NA		NA		NA	1	Nill	NA	
			View	<u>w File</u>		· · ·		
.2.3 – No. of Incubat	ion centre cre	eated, start	-ups incubat	ted on camp	ous during	the year		
Incubation Center	Name	Spor	nsered By	Name of Start-u		lature of Start- up	Date of Commencemer	
NA	NA		NA	NZ	A	NA	Nill	
			View	<u>w File</u>				
3 – Research Publ	ications and	d Awards						
.3.1 – Incentive to th	e teachers w	ho receive	recognition/	awards				
State	•		Nati	onal		Intern	ational	
00			0	0		C	00	
.3.2 – Ph. Ds awarde	ed during the	year (appli	cable for PG	G College, R	esearch C	enter)		
Name	e of the Depa	rtment			Numbe	er of PhD's Awa	rded	
	NA					Nill		
.3.3 – Research Pub	lications in th	e Journals	notified on	UGC websit	e during th	ne year		
Туре		Departm	ient	Number	of Publication Average Impact		e Impact Factor (any)	
Nill		NA	Δ		Nill		00	
			View	w File				
.3.4 – Books and Ch roceedings per Teac	•		s / Books pı	ublished, an	d papers ir	n National/Intern	ational Conferen	
	Department				Num	ber of Publication	on	
	NA					Nill		
			Viev	<u>w File</u>				
3.3.5 – Bibliometrics o /eb of Science or Pul			g the last Ac	ademic yea	r based on	average citation	n index in Scopus	

								the public	cation	citation
NA		NA	NA	N	ill		0	N	A	Nill
				<u>Viev</u>	<u>w File</u>					
3.3.6 – h-Index o	of the In	stitutional	Publications	during the	year. (bas	sed	I on Scopus/	Web of s	cience)
Title of the Paper	e Name of Author		Title of journ		I Year of publication		h-index Num citat exclud citat		ns g self	Institutional affiliation as mentioned in the publication
NA	NA		NA	. Nill			Nill	Ni	11	NA
				<u>Viev</u>	<u>v File</u>					
3.3.7 – Faculty p	articipa	ition in Se	minars/Confe	erences and	d Sympos	sia c	during the ye	ar :		
Number of Fac	culty	Inter	national	Nati	onal		State	9		Local
Attended/ nars/Worksh			9		20		1			1
Present papers	ed		9		20		1			1
Resourc persons			Nill	N	ill		Nil	11		Nill
				<u>Viev</u>	<u>v File</u>					
.4 – Extension	Activi	ties								
8.4.1 – Number o on- Governmen	t Orgar									
Title of the a	activities		rganising unit			cipa	of teachers ated in such		articipa	of students ated in such
			collaborating			cipa	ated in such tivities		articipa	ated in such tivities
Title of the a				agency	partio	cipa	ated in such		articipa	ated in such
NZ 3.4.2 – Awards a	ł		collaborating NA	agency <u>Viev</u>	partio	cipa ac	ated in such tivities Nill	p	articipa ac	ated in such tivities Nill
NZ 3.4.2 – Awards a	A and reco	ognition re	collaborating NA	agency <u>Viev</u> ttension act	partic	cipa ac m C	ated in such tivities Nill	and other	articipa ac recogr	ated in such tivities Nill
NZ 3.4.2 – Awards a uring the year	and reco	ognition re	collaborating NA eceived for ex	agency <u>Viev</u> ttension act	partic	cipa ac m C	ated in such tivities Nill Government a	and other	articipa ac recogr	nized bodies
NZ 3.4.2 – Awards a uring the year Name of the	and reco	ognition re	collaborating NA eceived for ex Award/Reco	agency <u>Viev</u> ttension act gnition	partic	cipa ac m C	ated in such tivities Nill Government a	and other	articipa ac recogr	nized bodies
NZ 3.4.2 – Awards a uring the year Name of the NZ 3.4.3 – Students	A and reco activity A particip	ognition re	collaborating NA eceived for ex Award/Reco NA	agency <u>Viev</u> ttension act gnition <u>Viev</u> vities with C	partic <u>w_File</u> tivities from Awa <u>w_File</u> Governme	m C ardi	ated in such tivities Nill Government a ing Bodies NA Organisation	and other	articipa ac recogr lumber Be	ated in such tivities Nill nized bodies of students nefited Nill nent
NZ 3.4.2 – Awards a uring the year Name of the	and reco activity	ognition re y pating in e ammes su Organisir cy/coll	collaborating NA eceived for ex Award/Reco NA	agency <u>Viev</u> ttension act gnition <u>Viev</u> vities with C	partic <u>w_File</u> tivities from Awa <u>w_File</u> Governme Aids Awar	m C ardi	ated in such tivities Nill Government a ing Bodies NA Organisation	and other and s, Non-Go Issue, etc eachers in such	articipa ac recogr lumber Be overnm . durin	ated in such tivities Nill nized bodies of students nefited Nill nent
NZ 3.4.2 – Awards a uring the year Name of the NZ 3.4.3 – Students organisations and	and reco activity	ognition re y pating in e ammes su Organisir cy/coll	Collaborating NA Collab	agency <u>Viev</u> stension act gnition <u>Viev</u> vities with C hh Bharat, A Name of t	partic <u>w_File</u> tivities from Awa <u>w_File</u> Governme Aids Awar	m C ardi	ated in such tivities Nill Government a ing Bodies NA Organisation ess, Gender Number of t participated	and other s, Non-Ge lssue, etc eachers in such es	articipa ac recogr lumber Be overnm . durin	ated in such tivities Nill nized bodies of students nefited Nill nent g the year ber of students cipated in such
NZ 3.4.2 – Awards a uring the year Name of the NZ 3.4.3 – Students organisations and Name of the scl	and reco activity	ognition re y pating in e ammes su Organisir cy/coll	collaborating NA eceived for ex Award/Reco NA extension acti- uch as Swach ng unit/Agen aborating ency	agency <u>Viev</u> tension act gnition <u>Viev</u> vities with C h Bharat, A Name of t	partic w File tivities from Awa w File Governme Aids Awar he activity	m C ardi	ated in such tivities Nill Government a ing Bodies NA Organisation ess, Gender Number of t participated activite	and other s, Non-Ge lssue, etc eachers in such es	articipa ac recogr lumber Be overnm . durin	ated in such tivities Nill nized bodies r of students nefited Nill nent g the year ber of students cipated in such activites
NZ 3.4.2 – Awards a uring the year Name of the NZ 3.4.3 – Students organisations and Name of the scl NA	and reco e activity a particip d progr heme	ognition re y pating in e ammes su Organisir cy/coll	collaborating NA eceived for ex Award/Reco NA extension acti- uch as Swach ng unit/Agen aborating ency	agency <u>Viev</u> tension act gnition <u>Viev</u> vities with C h Bharat, A Name of t	partic <u>v File</u> ivities from Awa <u>v File</u> Governme Aids Awar he activity NA	m C ardi	ated in such tivities Nill Government a ing Bodies NA Organisation ess, Gender Number of t participated activite	and other s, Non-Ge lssue, etc eachers in such es	articipa ac recogr lumber Be overnm . durin	ated in such tivities Nill nized bodies r of students nefited Nill nent g the year ber of students cipated in such activites
NZ 3.4.2 – Awards a uring the year Name of the NZ 3.4.3 – Students organisations and Name of the scl	and reco activity a particip d progr heme	poprition records a mmes su organisir cy/coll ag	collaborating NA eccived for ex Award/Recog NA extension acti- uch as Swach ng unit/Agen aborating jency NA	agency <u>Viev</u> tension act gnition <u>Viev</u> vities with C h Bharat, A Name of t <u>Viev</u>	partio	cipa ac m C ardi	ated in such tivities Nill Government a ing Bodies NA Organisation ess, Gender Number of t participated activite Nil	and other and other s, Non-Ge Issue, etc eachers in such es L1	articipa ac recogr umber Be overnm durin durin numi partic	ated in such tivities Nill nized bodies of students nefited Nill pent g the year ber of students cipated in such activites Nill

			00	NA		00	
			View	<u>/ File</u>			
3.5.2 – Linkages wit facilities etc. during t		s/indust	ries for internship,	on-the- job training	, project w	vork, shar	ing of research
Nature of linkage	linkage				Durati	on To	Participant
NA	NA		NA	Nill	N	ill	00
			<u>View</u>	<u>/ File</u>			
3.5.3 – MoUs signed houses etc. during the		tions of	⁻ national, internatio	onal importance, oth	ner univer	sities, ind	ustries, corporate
Organisatio	Organisation Date of		of MoU signed	Purpose/Activ	ities	stud	lumber of ents/teachers ated under MoUs
NA			Nill	NA			Nill
			View	<u>/ File</u>			
CRITERION IV -	INFRASTR	νυστι	JRE AND LEAR	NING RESOUR	CES		
4.1 – Physical Fac			-				
4.1.1 – Budget alloc		ding sal	on for infractructu				
	ary for infrastructu	re augmentation du	ring the y	ear			
Budget allocate	ed for infrastr		•	Budget utilize			development
Budget allocate	ed for infrastr 9.34	ructure	•	-	d for infra		development
Budget allocate 4.1.2 – Details of au	9.34	ructure	augmentation	Budget utilize	d for infra	structure	development
	9.34	ructure 4 in infra:	augmentation	Budget utilize	d for infra 9	structure	
4.1.2 – Details of au Number of purchased	9.34 Igmentation i Facilities of importa	ructure 4 in infra: s ant e than	augmentation structure facilities of quipments 1-0 lakh)	Budget utilize	d for infra 9 sting or N	structure	
4.1.2 – Details of au Number of purchased during Number of purchased	9.34 Igmentation i Facilities of importa (Greater g the cur of importa	ructure 4 in infra: s ant e than crent ant e than	augmentation structure facilities of quipments 1-0 lakh) year quipments 1-0 lakh)	Budget utilize	d for infra 9 sting or N Exis	structure . 34 lewly Add	
4.1.2 – Details of au Number of purchased during Number of purchased during	9.34 Igmentation i Facilities of importa (Greater g the cur of importa (Greater g the cur	ructure 4 in infra s ant e than crent ant e than crent	augmentation structure facilities of quipments 1-0 lakh) year quipments 1-0 lakh)	Budget utilize	d for infra 9 sting or N Exia	structure .34 lewly Add sting	
4.1.2 – Details of au Number of purchased during Number of purchased during	9.34 Igmentation i Facilities of importa (Greater g the cur of importa (Greater g the cur	ructure 4 in infra: s ant e than crent than crent LCD f	augmentation structure facilities of quipments 1-0 lakh) year quipments 1-0 lakh) year acilities	Budget utilize	d for infra 9 sting or N Exia Exia	structure .34 lewly Add sting sting	
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4.1.2 – Details of au Number of purchased during Number of purchased during	9.34 Igmentation i Facilities of importa (Greater g the cur of importa (Greater g the cur oms with I Seminar	ructure 4 in infra: S ant e than crent than crent LCD f Halls ories	augmentation structure facilities of quipments 1-0 lakh) year quipments 1-0 lakh) year acilities	Budget utilize	d for infra 9 sting or N Exi: Exi: Exi: Exi:	sting sting sting sting	
4.1.2 – Details of au Number of purchased during Number of purchased during	9.34 Igmentation i Facilities of importa (Greater g the cur of importa (Greater g the cur oms with I Seminar Laborato	ructure 4 in infra: S ant e than crent than crent LCD f Halls ories	augmentation structure facilities of quipments 1-0 lakh) year quipments 1-0 lakh) year acilities	Budget utilize	d for infra 9 sting or N Exis Exis Exis Exis Exis	structure .34 lewly Add sting sting sting sting sting	
4.1.2 – Details of au Number of purchased during Number of purchased during	9.34 Igmentation i Facilities of importa (Greater g the cur of importa (Greater g the cur oms with I Seminar Laborato Class r	ructure 4 in infra: S ant e than crent than crent LCD f Halls ories	augmentation structure facilities of quipments 1-0 lakh) year quipments 1-0 lakh) year acilities	Budget utilize	d for infra 9 sting or N Exis Exis Exis Exis Exis	structure .34 lewly Add sting sting sting sting sting sting	
4.1.2 – Details of au Number of purchased during Number of purchased during Classroo	9.34 Igmentation i Facilities of importa (Greater g the cur of importa (Greater g the cur oms with I Seminar Laborato Class r Campus	ructure 4 in infra: S ant e than crent than crent LCD f Halls ories cooms Area	augmentation structure facilities of quipments 1-0 lakh) year quipments 1-0 lakh) year acilities s	Budget utilize	d for infra 9 sting or N Exis Exis Exis Exis Exis	structure .34 lewly Add sting sting sting sting sting sting	
4.1.2 – Details of au Number of purchased during Number of purchased during	9.34 Igmentation i Facilities of importa (Greater g the cur of importa (Greater g the cur of importa (Greater g the cur Das with I Seminar Laborato Class r Campus	ructure 4 in infra: S ant e than crent than crent LCD f Halls ories Area Area	augmentation structure facilities of quipments 1-0 lakh) year quipments 1-0 lakh) year acilities s <u>View</u>	Budget utilize	d for infra 9 sting or N Exi: Exi: Exi: Exi: Exi: Exi:	structure .34 lewly Add sting sting sting sting sting sting	
4.1.2 – Details of au Number of purchased during Classroo	9.34 Igmentation i Facilities of importa (Greater g the cur of importa (Greater g the cur of importa (Greater g the cur Campus Laborato Class r Campus Learning Re tomated {Inte	ructure 4 in infra: S ant e than crent than crent LCD f Halls ories Area esource egrated	augmentation structure facilities of quipments 1-0 lakh) year quipments 1-0 lakh) year acilities s <u>View</u>	Budget utilize	d for infra 9 sting or N Exi: Exi: Exi: Exi: Exi: Exi:	structure .34 lewly Add sting sting sting sting sting sting sting	

Library Service Ty		l	Existir	ng		Newly A	dded			Total	
Text Books		35008	3	722257	' 1	611	410885		366	i 1 9 :	1133142
Referen Books	ce	1770		214220)	53	120995	120995		23	335215
e-Boo	ks	Nill		Nill	N	i11	Nill		Ni	11	Nill
Journa	als	108		15600		30	14076		13	8	29676
					<u>Vie</u> v	<u>v File</u>					
raduate) SV		ner MC	DOCs	platform NI			CEC (under her Governm				
Name o	f the Teach	er	N	ame of the I	Module		on which mc developed	dule	D	ate of laund conten	0
NA			NZ	A		NA			Ni	i11	
					View	v File					
3 – IT Infr	astructure	•									
.3.1 – Tecł	nology Up	gradat	ion (o	verall)							
Туре	Total Co mputers	Comp La		Internet	Browsing centers	Compute Centers	r Office	Depa nt		Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	47	1		1	0	1	1	1	1	10	0
Added	0	0		0	0	0	0	0)	0	0
Total	47	1		1	0	1	1	1	1	10	0
.3.2 – Band	dwidth avail	able o	f inter	net connec	tion in the I	nstitution (Leased line)				
					10 MB	PS/ GBPS	5				
.3.3 – Faci	lity for e-co	ntent									
Nam	e of the e-c	conten	t deve	elopment fac	cility	Provide	e the link of the real	ne vide cording			ntre and
		N	IL						IIL		
.4 – Mainte	enance of	Camp	ous In	frastructu	re	•					
	enditure inc	urred (facilities ar	nd academic	suppo	rt faci	lities, exclu	ding sala
	ed Budget o mic facilities		-	enditure inc tenance of facilities	academic	Assigned budget on physical facilities			Expenditure incurredon maintenance of physical facilites		
	3.56			3.5	б		5.77			5.7	7
	s complex,	compu	uters,				II, academic vords) (inforr				

The college is endowed with excellent infrastructural facilities. Situated amongst the beautiful Maikal Range the college sits pretty in a sprawling 15-acre campus College has an adequate infrastructure which consists of 14 classrooms, 5laboratories, Computer Lab 1 Hall(open auditorium), girls common room, principal chamber, staff room, office, and library, cycle stand, 4washrooms, water-coolers. Funds are generated for physical maintenance and utilization of infrastructure by self-financing,Janbhagidari Samiti, state government funds etc. Around 47 computers are available for use of studentfaculty.. This is overseen by a designated teacher and a computer operator. A dedicated Librarian keeps checking on the upkeep of the library, assisted by a book lifter. The activities like the library neat and clean and free without insects are done frequently by library staff. A dedicated sports officer overlooks the maintenance of sports ground and related sports material and equipment. The college garden, cycle stand, washrooms are well managed and maintained by the local laborers paid by self-finance. The college

administration formulates committees for physical maintenance and verification. Annual physical verification is taken up by such committees. The college adopts manual and computerized systems for recording and maintenance of records.

https://gnkckota.ac.in/Uploads/Achievements%20of%20The%20College%202017-18_2021076120504.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NA	0	0
Financial Support from Other Sources			
a) National	NA	Nill	0
b)International	NA	Nill	0
	View	, File	

<u>View File</u>

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga, Meditation	21/06/2017	36	NSS Youth Red Cross Society of the College
Health and Hygiene Programme	29/09/2017	54	Youth Red Cross Society NSS Unit of the College
Coaching For Slow Learners	01/11/2017	110	Organized by College
Mentoring	16/08/2017	1194	Organized by College
	View	<u>/ File</u>	
5.1.3 – Students benefited by nstitution during the year	guidance for competitive ex	aminations and career couns	selling offered by the

Year

	scheme	benefited students for competitive examination	benefited students by career counseling activities	students who have passedin the comp. exam	studentsp placed			
2017	Career Counseling and Guidance Scheme	63	13	3	3			
		View	<u>/ File</u>					
5.1.4 – Institutional harassment and rag			dressal of student	grievances, Preven	tion of sexual			
Total grievan	ces received	Number of grieva	ances redressed	Avg. number of da redre				
N	ill	N	i11	N	ill			
5.2 – Student Prog	gression			•				
5.2.1 – Details of ca	ampus placement d	uring the year						
	On campus			Off campus				
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed			
NA	Nill	Nill	00	Nill	Nill			
		<u>View</u>	<u>/ File</u>					
5.2.2 – Student pro	gression to higher e	education in percent	tage during the yea	ır				
Year	Number of students enrolling into higher education	Programme graduated from	°		Name of programme admitted to			
2018	115	Graduation	Arts, Commerce, Science	List attached	List attached			
		<u>View</u>	<u>/ File</u>					
5.2.3 – Students qu (eg:NET/SET/SLET/				• •				
	Items		Number of	f students selected/	qualifying			
	Nill			Nill				
		<u>View</u>	<u>/ File</u>					
5.2.4 – Sports and	cultural activities / c	ompetitions organis	sed at the institutior	n level during the ye	ear			
Acti	vity	Level Number of Participants						
Sp	orts	College, In Universit	ter College, zy, Zonal	130				
Cultural	Activities	College District/ T Lev	_	1	.12			
		View	<u>/ File</u>					

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	NA	Nill	Nill	Nill	00	NA
			<u>View File</u>			

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student council comprises the elected members amongst the students of the college. The student council is constituted in accordance with the guidelines of the Department of Higher Education. The office bearers constituted as an elected body comprising President, Vice President, Secretary, Joint Secretary and Class representatives. Out of these posts one is reserved for girls as per the directions of the Department of Higher Education. The complete procedure is kept transparent. The entire activities have been performed under the supervision of Professor in-charge, as directed by the Principal. The constitution, functions and activities of the Student council is enshrined in the schedule of the college program /calendar. The departmental associations are formed in postgraduate departments which are constituted by merit / mass opinion, as per the norms of the department and their activities are conducted under the guidance of the Head of the department concerned. The members of the students council actively participate in the committees like NSS, Nature Club, SVEEP, Red Cross Society etc. The student council represents their active participation during the various meetings organized in the institution for academic and administrative purposes and they give their suggestions as well as their cooperation. Students' council ensures a disciplined atmosphere in the college. The Student Council organizes different cultural programmes to observe important days such as Teachers Day, Republic Day, Independence Day etc. Annual day is celebrated in the college by the Students council with gusto celebrating the cultural diversity of our indegenous culture : during the annual sports day various sports and games are also organized in the college along with the cultural events. Meritorious students and students who excel in cultural and sports activities are given prizes to encourage their talent Activity of student council and representation Enrolled students of our college contribute through their active participation in various committees. Their participation, suggestions, views and healthy representation in various academic, administrative and extracurricular activities through departmental Board of Studies, Internal Quality Assurance Cell, Amalgamated Fund committee, Sports committee, Cultural committee and other different committees along with various student unit like departmental association, NCC, NSS, YRC and student council help in proper execution and functioning of the committees. The College has an active Student Council which is constituted through direct election/as per guidelines provided by the department of Higher Education, Government of Chhattisgarh under the recommendation of Higher education of India / Lyngdoh Committee. Apart from the activities of the student council concerned to the college, the departmental associations have performed their activities as per the requirement of the department concerned. The students have active representation in the academic bodies of the institution. The Board of Studies of every department has a post graduate meritorious alumnus as student representative. The student representative contributes in the curriculum design and development. The feedback of the students is also considered while designing the curriculum. The Student Council draws up the program of activities to be undertaken by the council during the academic session and make

necessary contributions towards the implementation of the program like debate, quiz competition, model exhibition and other competitions. The President of Students Council constitutes a Student Grievance Redressal Society and Student Welfare Society. Through both these Societies, the grievances of the students are readdressed in consultation with the College administration. The Student Council also participates in the extension activities conducted by the NSS unit, NCC unit, Red Cross unit etc. These include Plantation Program, Blood Donation Camp, Health Awareness Campaign, Cleanliness drive etc. Thus the Student Council has a proactive role in the academic, administrative, cultural activities of the college contributing towards the healthy atmosphere.

5.4 – Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

20

5.4.3 - Alumni contribution during the year (in Rupees) :

5.4.4 - Meetings/activities organized by Alumni Association :

01

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Janbhagidari committee of the college is formed in accordance with the government guidelines. The committee members are representatives from all walks of the society, the committee also includes two alumni of the college. The committee actively participates in the all the major initiatives of the college, keeps a watchful eye on the various academic and non academic activities from time to time and it also offers suggestions for the proper utilization of the Janbhagidari fund of the college as the college requires the committee to approve the expenditure from the aforementioned fund. The IQAC functions as the monitoring agency for the various quality initiatives taken up by the college it also promotes participative management to achieve quality standards in academic and non academic activities . Out of various practices of decentralization and participative management notably two practices are - i. All Postgraduate departments have an organized departmental association consisting of selected / nominated students coordinated by a Prof. in charge under the supervision of HOD, performing various academic and administrative activities like conduction of seminar tests under internal assessment, use and management of departmental library, management of laboratory equipment/items. ii. Cultural committee is constituted in our college comprising representatives from all stakeholders performing various student centric academic and extracurricular activities coordinated by a senior Professor under the supervision of the Principal.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

Strategy Type	Details
Admission of Students	The first year/semester admission are done online through the admission portal of the affiliating University Following the guidelines provided h the department of Higher education Govt. of Chhattisgarh, the entire admission procedure is governed by admission committees, which are form department wise for PG and subject group-wise for UG. Ph. D. program i being taken into process as per the meetings and decisions taken by the parent university as per UGC regulations. All reservation rules 1 down by state government and Higher Education department are strictly followed.
Industry Interaction / Collaboration	Students are visiting the local institutions to prepare themselves f the future challenges.
Human Resource Management	Motivating and facilitating the faculty members to participate in refresher and orientation courses, conduction of short term computer program for non teaching staff, organization of workshop on different safety measures have been performed Self appraisals of teachers through maintenance of academic dairy, establishment of grievance redressan cell, anti ragging committee, sexual harassment committee etc. are functional
Library, ICT and Physical Infrastructure / Instrumentation	The following initiatives have been taken up by the college for infrastructure development: 1.Construction of New Cycle Stand 2.Procurement of Computers for ICT Automation of the college 3.Construction of the entrance gate 4.Laboratory Automation 5.Renovation the college building 6.Renovation of the College garden 7. Well equipped library with N-List
Research and Development	Faculty members are motivated to publish their research work and participate in research seminars.Encouraging faculties to a as Ph. D supervisor.
Examination and Evaluation	Details of various courses, syllab examination pattern and examination process are provided to the students the time of admission through admiss

1.1.1	
	brochure and respective departments.
	The dates of internal exams, unit
	tests, assignments and seminars are
	declared well before through notice.
	The dates of UG and PG yearly
	examinations are declared by the
	affiliating Bilaspur University at
	least one month before the commencement
	of the examination
Teaching and Learning	An orientation programme is conducted after the admission process for the first year of UG and PG students, so that they can understand the semester system, internal tests/assignment/seminar system and examination system. The details of the academic calendar showing the academic activities of the session are provided by the department of higher education of state government/ university and are displayed to the students through the
	notice board and also through the
	college website. The time-table of
	classes is prepared by the college
	committee and lesson plan in a
	subject/paper/unit is prepared by every
	faculty at the beginning of each
	session. The daily progress is also
	maintained in the form of a teaching
	diary and verified by the head of the
	department and then by the principal.
	The teaching process comprises:
	ClassRoom Learning, PowerPoint
	Presentation, Assignments, Seminars and
	Web based resources. A copy of the syllabus is maintained for students by
	each department. Outline of the course schedule and topics to be taught by the
	teacher, is provided to the student prior to the commencement of classes.
	Students are evaluated regularly
	through internal tests, assignments and
	seminars. Learning is made more student-
	centric by encouraging them to prepare
	a detailed note/report on their
	seminar/ project topics and discuss
	their seminar topics/ project reports
	through power point presentation under
	the supervision of faculty members.
	Besides, workshops, group discussions,
	field study, participation in quiz,
	Poster and Model Presentation, participation in extension activities,
	etc are also included in the academic
	practices. The college has a rich, well
	equipped and automated library with
	INFLIBNET and internet facilities.
	Different departments have their own
1 1 1	I I

Curriculum Development	Being a government college we have to follow the curriculum provided by the affiliating Bilaspur University. But the teachers of our college as members of Boards of studies in many subjects have their say in the curriculum development committee meetings.
2.2 – Implementation of e-governance in areas of opera	
E-governace area	Details
Planning and Development	Communication with the Department of Higher Education Govt. Of Chhattisgarh Bilaspur University, UGC CRO Bhopal, RUSA, State Project office Raipur and concerned officials have been made through Email.
Administration	As far as practicable the administrative activities based on the use of e-facility is used extensively, which helps in faster communication and timely completion of work. All the HOD and principal office communicate via Email. E mail is the mode of communication within the institution for providing the centralised information about the rule, regulations, notices and circulars of the government and parent university.
Finance and Accounts	As the college is a government institution as per the rule of the Govt. All salaries are made online in e- kosh software of the Department of finance Govt of CG. All the payment of salaries is done through online transactions. The payment of purchase of various articles are done through treasury challan by making an online bill. All grants from the government agencies are received through online transactions.
Student Admission and Support	Disbursal of Scholarship and application for scholarship is done through a specific portal developed by the Govt. of Chhattisgarh. Admission of the student is done online through the admission portal of the parent university.

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/	Name of the	Amount of support
		workshop attended	professional body for	
		for which financial	which membership	

					support p	provided		fee i	s prov	vided			
2018			NA			NA			NA	4		Nill	
					<u>View</u>	<u>r File</u>							
6.3.2 – Number eaching and no					dministrati	ve traini	ng p	orogram	mes	organized	by the	e College for	
Year	profe deve prog orgar	professional ad development programme p organised for or		fessional admi elopment tra ogramme prog anised for orga ching staff non-		of the strative hing amme sed for aching aff		From date To Date		è	Numbe participa (Teach staff)	ants ing	Number of participants (non-teaching staff)
2017	Lit Prog for	igital eracy gramme the aff	Dig Lite: Progr for Sta	amme the	24/08	/2017	28	/08/20	017	15	5	3	
					<u>View</u>	<u>r File</u>							
5.3.3 – No. of te Course, Short Te										ntation Pr	ogram	nme, Refresher	
Title of th profession developme programm	al ent	Number o who a	of teach ttended		From	Date		1	To date		Duration		
NA		1	Nill		N	i11			Nil	11		00	
					<u>View</u>	<u>/ File</u>							
6.3.4 – Faculty a	and Sta	ff recruitme	ent (no.	for per	manent re	ecruitme	nt):						
		Teaching							Noi	n-teaching	3		
Perma	nent		Fu	ll Time			Per	manent	ient		Fu	Full Time	
Ni	11			Nill			Nill		Nill				
6.3.5 – Welfare	scheme	es for											
Т	eaching]			Non-tea	aching				S	Studen	ts	
<pre>1. Gener General P Family F Group Insu 2.Allowa Allowance IV) Cycle For Cla Allowance IV) City</pre>	rovide Benefi Irance nces I ce Hou nce Wa (Only Allowa ss IV (Only Compe	ent fund t Fund, Gratui Dearness se Rent ashing For Cla ance (Or) Dress For Cla ensatior	ty G s Al ass Al aly I ass A	Gener Fami Froup 2. Al Allo Al Ilowa V) Cy For Ilowa IV)	neral ((al Prov ily Bene Insuran lowance nce (On cle All Class nce (On City Co	vident efit F nce Gr es Dea House Washi aly For owance IV) Dr aly For ompensa	fu und atu rne Rer ing c C e (ces c C ati	nd, d, uity ess ht lass Only s lass on	Scholarship: Ekikrit, BPL Scholarship Merit Scholarship, Divyang Scholarship, Revaluation system, Books for SC, ST				
Allowa Allowance III IN Accounta (Only for Medic	(Only 7 Opti ncy A	for Cla onal) llowance ntant)	2	llowa II Acco Only	lowance nce (On II IV Op untancy for Acc edical	nly for ptiona Allow counta	c C 1) van nt)	lass					

Reimbursement 4. Leave	Reimbursement 4. Leave	
Casual Leave (13 Days)	Casual Leave (13 Days)	
Half Pay Leave on Medical	Half Pay Leave on Medical	
Ground (20 Days) Earn	Ground (20 Days) Earn	
Leave (10 Days per year)	Leave (10 Days per year)	
Leave not due Maternity	Leave not due Maternity	
Leave (6 Months)	Leave (6 Months)	
Paternity Leave (15 Days)	Paternity Leave (15 Days)	
Study Leave (2 Years)	Study Leave (2 Years)	
Teacher Fellowship (for	Teacher Fellowship (for	
Teaching Staff) Summer	Teaching Staff) Summer	
and Winter Vacation (for	and Winter Vacation (for	
Teaching Staff) 5.	Teaching Staff) 5.	
Remuneration/Honorarium	Remuneration/Honorarium	
Examination remuneration	Examination remuneration	
	Allotment of Government	
	Quarter Loans and	
	Advances for Class III IV	
	Employees Compassionate	
	Appointment Pension	
	Family Pension	
	ramity Pension	1

6.4 – Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

All financial transactions, purchases and expenditures are done by the Principal as per Govt. norms duly recommended by the Purchase Committee of the college and proposed by various departments. The effective and efficient use of financial resources is ensured through a proper system adopted by the college. College gets funds from four different sources, such as University Grants Commission, State Govt. Higher education department, Janbhagidari samiti, funds generated through self financing courses. The internal financial accounting is done every month and is completed before 10th of every month considering all the previous month transactions. After completion of the monthly accounts the same accounts are audited by the internal auditors from departmental staff appointed by the Principal. The External Audit is undertaken by AG and Govt. of Chhattisgarh auditors. Sometimes Chartered Accountants are also engaged to audit the accounts of the college, especially the accounts of grants provided by UGC/CG/COST/Self financing/Autonomy.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

	Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose				
IΓ	NA	0	NA				
	View File						

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	Exte	rnal	Internal		
	Yes/No	Agency	Yes/No	Authority	
Academic	No	NA	Yes	IQAC	

Administrativ	re No		NA	Yes	a	A specialized committee appointed by he Principal
6.5.2 – Activities and	d support from the	Parent – Teacher	Association (at least three)		
1. Discussio	n of academic maintenanc	performance e of infrasti				otivation 3.
6.5.3 – Developmer	t programmes for s	support staff (at lea	ast three)			
Family Tour	and Gatherin	g, Orientatio	n, Physic	al and Ment	al Healt	th Checkups
6.5.4 – Post Accred	itation initiative(s) (mention at least th	iree)			
programme for	ic audit has r teaching an stem has been	d non-teachin	g staff.	3. Systemat	ic and a	synchronized
6.5.5 – Internal Qua	lity Assurance Sys	tem Details				
a) Submiss	sion of Data for AIS	SHE portal			Yes	
	Participation in NIR	RF			No	
	c)ISO certification				No	
,	or any other qualit	·			No	
6.5.6 – Number of C	uality Initiatives ur	ndertaken during th	ie year			
Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration F	rom Dura	tion To	Number of participants
2017	Student Orientation Programme	16/08/2017	18/08/	2017 18/	08/2017	394
2017	Awareness Program for Gender Eqality	16/08/2017	16/08/	2017 16/	08/2017	72
2017	Health and Hygiene Programme :	16/08/2017	21/06/	2017 30/3	12/2017	117
2017	Environmen tal and Sustainable Development Programme	16/08/2017	26/07/	2017 09/	02/2018	114
2017	Digital Literacy ICT Orientation Programme for the Staff and Students	16/08/2017	24/08/	2017 28/	08/2017	58
2017	Laboratory Automation	16/08/2017	12/09/	2017 12/3	10/2017	215
2017	Systematic Voters	16/08/2017	10/10/	2017 12/3	10/2017	49

Title of the programme	Period fro	m Peric	od To	Number of Participants	
7.1.1 – Gender Equ ear)	uity (Number of geno	der equity promotio	n programmes o	organized by the ins	stitution during the
1 – Institutional	Values and Socia	I Responsibilitie	s		
RITERION VII -	- INSTITUTIONA	L VALUES AND	BEST PRAC	TICES	
		View	v File		
2018	One day workshop on students career guidance	10/01/2018	16/01/201	16/01/201	.8 73
2017	Sports Training Programme for State Level Competition	16/08/2017	20/11/201		
	Education and Electoral Pa rticipation Programme				

Title of the programme	Period fro	om F	Period To		Number of Participants		ants
				F	emale		Male
Awareness Program for Gender Eqality Beti Bachao Beti Padhao Programme	23/08/3	2017 2	3/08/2017		34		31
Awareness Lecture on Sukanya Samridhi Yojan	24/10/	2017 2	4/10/2017		38		32
Health and Hygiene Programme	21/06/	2017 3	0/12/2017		112		106
Rangoli Competitions	12/10/	2017 1	2/10/2017		7		1
7.1.2 – Environmenta	Consciousness	and Sustainab	lity/Alternate Ene	ergy initia	atives su	ch as:	
Percent	age of power req	uirement of the	University met b	y the rer	newable	energy sourc	es
1.Bio fertil sing	_	—	ited. 2. Awa er Harvestir		_	-	o use of
7.1.3 – Differently abl	ed (Divyangjan)	friendliness					
Item facilities			Yes/No		Number of beneficiaries		ficiaries
Scribes for	examination		Yes			1	
7.1.4 – Inclusion and	Situatedness						
Year Num	per of Numbe	r of Date	Duration	New	me of	Issues	Number of

	initiatives to address locational advantages and disadva ntages	initiatives taken to engage with and contribute to local community			initiative	addressed	participating students and staff
2017	1	1	26/07/2 017	01	Plantat ion Programme	Promoting Environme ntal Awareness Social Aw areness.	114
2017	1	1	15/09/2 017	15	Sankalp se Siddhi Parv	Environ mental Awareness and Clean liness Programme	58
2017	1	1	02/10/2 017	01	Mathatma Gandhi Jayanti	Swachhta Jagrukta Karyakram	53
2017	1	1	10/10/2 017	03	SVEEP	Systema tic Voters Education and Electoral Participa tion Programme	49
2017	1	1	09/12/2 017	07	NSS Camp in Village Majhgaon, DistBil aspur (C.G.)	Awareness Programme among Villagers for Social, Cultural, Spiritual , Environ mental and Educa tional De velopment	50
	-	•	View	<u>r File</u>	•	-	
7.1.5 – Humar	Values and P	rofessional Et	thics Code of co	onduct (handbo	ooks) for vario	us stakeholder	S
	Title		Date of publication Follow up(max 100 w				
Teaching Staff			01/0	7/2017	govern	the colle ment insti low the ru	tution we

		regulation applicable for the government employees of Govt. Of Chhattisgarh.
Non Teaching Staff	01/07/2017	AS the college is a government institution we follow the rules and regulation applicable for the government employees of Govt. Of Chhattisgarh. AS the college is a government institution we follow the rules and regulation applicable for the government employees of Govt. Of Chhattisgarh.
Students	01/07/2017	AS the college is a government institution we follow the rules and regulation applicable for the government employees of Govt. Of Chhattisgarh.

Activity	Duration From	Duration To	Number of participants				
International Yoga Day	21/06/2017	21/06/2017	46				
Vriksharopan and Van Mahotsav Karyakram	26/07/2017	26/07/2017	114				
Independence Day	15/08/2017	15/08/2017	58				
NSS Sthapna Diwas	24/09/2017	24/09/2017	74				
Mahatma Gandhi Jayanti	02/10/2017	02/10/2017	52				
National Integration Week	18/11/2017	18/11/2017	46				
Rashtriya Yuva Diwas	12/01/2018	12/01/2018	58				
Republic Day	26/01/2018	26/01/2018	56				
	<u>View File</u>						

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Orientation program through NSS, Tree Plantation Drive, Regular Campaigning Via Rallies, Slogan writing etc. 2.Plastic removal Drive. 3.Highlighting the importance of Water Conservation through posters. 4.Talk on the importance of Sanitation. 5.Green Audit.

7.2 – Best Practices

7.2.1 - Describe at least two institutional best practices

1. PLANTATION AND IDENTIFICATION OF THE PLANTS OF THE MEDICINAL VALUE Objective of the Practice To plant and identify plants of medicinal value around the vicinity of the college so that the vast resources of such plants are utilized for the well being of the community. The Context Sitting cosily amidst the

scenic mountains belonging to Maikal ranges the college is the home of diverse flora and fauna. Because of sustained and systematic tree plantation drives since its inception the college is now the home of an amazing variety of medicinal plants like Ashwagandha, Giloy, Sarpagandha, Parijaat, Sahjan, Chiraita, Kaitha, Aloevera, Pudina, Tulsi, Neem are a few to mention among more than 50 local and exotic varieties of medicinal plants in the college campus. These plants are sparingly used by the members of the college family and local populace alike for medical and nutritional purposes. The Practice: A specialized committee appointed by the principal of the college does the preliminary groundwork of the Green Audit under the supervision of the Department of Botany a team of teachers as well as students conduct a thorough survey of the area adjacent to the college for the plants of medicinal value. Identifying and labeling of the plants is done and plants that need proper attention are segregated. An awareness drive is organized to make students aware of the properties of such plants. 2. Regular Health Awareness Checkup Programme Context Health is a prime indicator of quality of life as we know that a healthy mind lives in a healthy body. At government level there are no schemes implemented to improve the health of youth in all sectors. Educational institutes can play a pivotal role in providing health education awareness and health checkup. Regular health checkup and awareness campaigns are one of the important activities of the college . The Red cross NSS organized health checkup camps in and off the campus every year. In this camp sugar level, blood pressure , blood group and HB has been conducted. Lectures on malnourishment, drug abuse and mental health are organized for the students and the staff of the college on a regular basis. This facility provided for the college students to monitor their health status. Health checkup of the rural population is an integral part of a 7 Days NSS camp in the village. Besides this, guest lectures by renowned medical personalities of the city, on various health issues were organized. Such programs help the students to identify their health problems and make them aware of Health and Hygiene. Process It is almost customary for the Red Cross Society to organize a blood group test camp for the students of the college every year. Wherein the majority of the new students participate with gusto the event becomes all the more useful when it is followed by a formal address by the Block Medical Officer Dr. Samual and Assistant Medical Officer Dr. Amit Dubey on various relevant health issues for the students. This year the topics of discussion were " Balanced Diet", "Causes and Remedies of Anemia", "First Aid Training" and "Non Communicable and Communicable Diseases." Obstacles Students and villagers do not come forward for blood tests. They are also quite hesitant to discuss their health issues freely with medical personnel. It is not easy to organize frequent health checkups due to the tight examination schedule of the college.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://gnkckota.ac.in/Uploads/BEST%20PRACTICES%202017-18_2021086132232.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional distinctiveness - The institute is situated in the remote scheduled area and caters to the educational needs of the backward and downtrodden sections of the society. More than 85 of our students belong to ST/SC/and other backward classes. The majority of the students come from the BPL section of the society yet our college is known for excellent annual results. More than 80 of our students were successful in last years university examinations. This is the outcome of the grit of our students as well as the innovative teaching methods used by our teachers. The intellectual output appears to be significant as most of our students are first generation learners.

Provide the weblink of the institution

https://gnkckota.ac.in/Uploads/INSTITUTIONAL%20DISTINCTIVENESS%202017-18_202108 6132942.pdf

8. Future Plans of Actions for Next Academic Year

The institute plans to perform the following action under academic /examination reform, infrastructural and other developmental initiatives - 1. Proposal for New Post Graduate Programme for arts, commerce and science faculties. 2. The Efforts for collaboration and extension activities 3 Extension activities connecting the society NSS and Red Cross. 4 Beautification of the main college campus and the college garden. 5. More focus and dedicated effort on gender sensitization and gender equity. 6. Coaching and training program for state and national level sports competitions 7. Focused awareness programme on Sickle Cell anemia, Tuberculosis and Tobacco control. 8. Democratic awareness programme for students and staff of the college.